

### *Keizoku-tekina gakushū: Japanese for Continuous Learning*

## MISSION

With a combination of the classroom and hands-on application the workshop effectively teaches:

- Creating aligned goals and objectives for all departments
- Approaches to handle new markets
- Being proactive and not reactive
- Adaptable and versatile techniques
- Communication skills for actionable plans
- How to break down silos between departments
- Recognizing beliefs and how to test their accuracy
- Accountability to what is expected of them
- Root cause/problem analysis
- How to collect data and utilize it to take corrective action

## PREPARATION

This class is held at the client's facility or virtually. Details about attendees, preparation, timing, and equipment needs will be discussed beforehand. The company's training planner and H2 representatives will align to create a plan for successful implementation.

The training begins with a ½-day classroom session creating the Goal of a team, a direction moving forward and the initial actionable step to start. The following eighth days of classes will focus on learning the habit and way of thinking by practicing KTG with a certified coach. These eight days will result in the team not only learning the system but working with the materials and coaching pocket cards to be completely self-reliant. The final day will be used to prepare for the future and set up a plan for sustaining the process and truly forming a new habit of improvement. The classroom portion of the training can accommodate up to 10 students and up to two teams. Every team requires a four-hour training session to build the KTG and eight 30 minute sessions to learn the new habit.

- Minimum of 4 and a maximum of 10 participants 4-hour session
- Up to two teams in the 4-hour session
- Each team requires 8 days of 30-minute sessions with up to 10 participants after the initial 4-hour session
- If at your facility, please provide: tables, whiteboard, and projector/monitor. Space should be configured for Social Distancing
- If virtual, the links for connecting will be provided

